



**February 13, 2020 – FINAL Meeting Minutes
Bethlehem Public Library, Delmar, NY**

ED	Last Name	First Name	Present	Proxy	Absent	ED	Last Name	First Name	Present	Proxy	Absent
1	Connolly	Kristan C		X		17	Novak	Jaya	X		
	Ungerma	Susan E.			X		Dorsey, Jr.	Leo E	X		
2						18	Wagoner	Giles C			X
	Coffey	Thomas		X			Ciafardoni	Lori			X
3	Oppenheimer	Joshua L	X			19	Buck	Deborah	X		
	Paty	Philip K			X		Sanders	Michelle U.	X		
4	Robbins	Pamela C	X			20	Beeler	Patricia A	X		
	Sherman	John	X				Bushart	Bruce O	X		
5	Brousseau	Cara J		X		21	Ortiz	Miguel G	X		
	Ference	Reed			X		Hackman	Peter W			X
6	Hurewitz	Jay A	X			22	Dijstelbergen	Christa	X		
	Silverman	Lorraine R	X				Goodfellow	Thomas J	X		
7	Baker	Jeffrey J	X			23	Furman	Anne C		X	
	Becker	Mark S	X				Neri	Jonas	X		
8	Birn	Jennifer A	X			24	Ginsburg	Gary K			X
	Meyer	Matthew J	X				Hogan	Barbara S		X	
9	Skripak	Pamela	X			25	Coffey	Daniel W	X		
	Snyder	Jeremy D	X				Jordan	Wendy L	X		
10	Cunningham	Maureen O	X			26	Hallock	Gary J		X	
	Schell	Carl	X				Raleigh	Sean T			X
11	Dorsey	Michelle	X			27	Bilik	James	X		
	Young	Alexis			X		Collens	John D	X		
12	Bannigan	Peter F	X			28	Picarazzi	Louis J	X		
	Roney	Alicia M	X				Miller	Matthew J	X		
13	Elliott	Mary S	X			29	Mack	Barrett D		X	
	Kuhn	Jeffrey D		X			Cocchiara	Gina F	X		
14	Cunningham	Joanne E	X			30	Roods	Samuel	X		
	Beebe	Timothy K	X								
15	Noether	Chanson D	X			31	Gold	Melissa	X		
	Garry	Rose Ann		X			Rogers	Samuel	X		
16	Barron	Matt			X						
	Arias	Rudy A	X								
TOTAL									41	9	10

Visitors: (9 visitors) Lisa Vasto, Megan Kaminski, Joyce Becker, Dow Smith, Marc Dorsey, Bill McCabe, David Soares, Dustin Reidy, and David VanLuven

Call of the Roll, Welcome, and Meeting Goals: Chair Joanne Cunningham called the meeting to order at 6:55 PM. Secretary Chanson Noether confirmed that a quorum was present. Joanne Cunningham welcomed visitors and led introductions of new members. Chair Cunningham began the meeting with a detailed review of BDC committee person roles and responsibilities.

Review of Meeting Minutes: December 17, 2019 minutes were circulated electronically to the full BDC prior to the meeting for review. No revisions to minutes from 12/17/19 were noted at the 2/13/20 meeting. Unanimous vote to approve as drafted.

Treasurer's Report: The Treasurer's report was submitted, and major expenditures were reviewed. Also reviewed were a policy adoption by the Executive Committee for acceptance of corporate

donations and a \$1000 major expenditure for website rebuild. There is now a \$10,770.44 balance as of 2/7/20. Approval of the report was unanimous.

Committee Reports:

Personnel and Events: Pam Skripak reviewed upcoming changes in BDC positions - outgoing members were thanked for their service (Connolly, Brousseau, Bannigan, Wagoner, Raleigh, Paty, Young, Barron, and Hallock) and some new, prospective members who were in attendance were welcomed. Pam further noted that the Taste of Bethlehem is scheduled for Thursday, 4/30 from 5:30-7:30 at the Normanside, and Oktoberfest is tentatively scheduled for Saturday, 10/24 at The Real McCoy, and noted the importance of engaging people outside the BDC to attend.

Operations: Jeff Baker reviewed key upcoming petitioning dates, guidelines, and return process, as well as the dates for the Presidential Primary (4/28, with early voting 4/18-4/26) and the State & Local Primary (6/23, with early voting 6/13-6/21). Jeff noted that petitions will be ready ASAP, once the BDC has received the petitions from the ACDC.

Ad Hoc Communications: Sam Roods encouraged everyone to follow the BDC on Facebook and to sign up for Next Door. Sam also offered social media training to those who might be interested. Sam also encouraged all to follow the TU and Spotlight and comment as appropriate, particularly to counter inaccuracies.

Ad Hoc Community Service: Matt Miller noted the two main community service events are the Highway Cleanup in April (TBD, either 4/11 or 4/25) and the holiday collection around the holidays for the Bethlehem Community Fund.

Chair's Report: Joanne Cunningham reviewed several items, as follows:

- BDC Communications Strategy Sessions with Town Leaders - discussed the first meeting in January and noted the next meeting is March 5th at Pam Skripak's house
- 2020 Elections - National, state, and local elections were reviewed, including a review of opponents and a brief overview of what petitions will be carried, including the Habitat and Wetlands Restoration bond act
- Upcoming strategic planning session - purpose is to identify top priorities of the BDC and create a strategic action plan to accomplish identified goals; possible dates April 26, May 3, or May 17; Chair Cunningham encouraged everyone to attend and will be sending a Doodle poll shortly to determine the best date
- BDC Engagement in 2020 - Chair Cunningham led the group in a discussion of how members would like to see the BDC engage at the local, state, and national levels, including how to increase Democratic voter turnout in the Town
- BDC Meetings in 2020. It was noted that there are three more meetings of the full BDC in 2020: June 25, 2020 (7-9pm, Bethlehem Public Library); September 17, 2020 (7-9pm, Bethlehem Public Library); and December 10, 2020 (7-9pm, Bethlehem Public Library).

General Announcements:

- None

There was a motion and unanimous agreement to adjourn the meeting at 8:33 PM.